

Marketing Co-ordinator (Part Time; minimum 20 hours per week)

Role and Responsibilities

This role will work on a broad range of activities including direct mail, online, marketing collateral production, internal communications and events.

Working within a B2B environment and reporting directly to the Marketing Manager the emphasis of this role is;

- creation of collateral and case studies
- creation of DM campaign pieces, both print and online.
- updating website content
- internal communications
- event organisation.

You will need to have:

The ideal candidate will have

- proven marketing experience,
- good understanding of artwork production and print processes,
- excellent standard of English,
- strong organisational skills
- a positive and helpful attitude.

Benefits;

Competitive salary and benefits available.

To apply please send your CV including salary expectations and location to recruitment@cjservices.co.uk